

**Outlook & District Regional Park
Campground Reservation Application**
Email (as an attachment) completed form to registration.odrp@sasktel.net
Payment of your campsite is due in full when booking

*** Required Information**

Credit Card Information:

* PAYMENT METHOD: VISA MASTERCARD (Please circle one)
* CREDIT CARD NUMBER: _____ AMOUNT PAID: \$ _____
* EXPIRY DATE: _____

Have you included the \$10 per site Reservation Fee? Yes No Have you included \$40 for the Season Park Pass? Yes No

Personal Information:

* Name: _____
* Mailing Address: _____
* Email Address: _____
* Daytime Phone Number: _____
Alternate Phone Number: _____
* Fax Number: _____

Camping Information:

* Site Choice: # 1 _____ #2 _____ #3 _____
If we cannot accommodate your arrival/departure date or site choice, do you agree to the following:
_____ Yes, I will consider an alternate site
* Date Arriving: _____ * Date Leaving: _____
* Type of Camping Unit:
Fifth Wheel Bumper Hitch Tent Trailer Truck Camper Tent Motor Home
* Length of Unit: _____ Vehicle License #: _____ Trailer License #: _____
* Number of people attending: _____

Declaration:

I have read, understood and agree to all the rules and regulations in the "Reservation Policy" for the Outlook & District Regional Park. I have completed each area of this form and acknowledge the reservation will NOT be processed if any field is left blank. I wish to receive confirmation by fax _____ or email _____.

Date: _____ Signature: _____

For office use only

Reservation taken by: _____

Confirmation sent on: _____

RESERVATION POLICY
OUTLOOK & DISTRICT REGIONAL PARK
410 Saskatchewan Avenue West
Box 1256 Outlook, SK S0L 2N0
Office: (306) 867-8846 Fax: (306) 867-8895

DAILY CAMPING POLICIES

1. Full payment is required to make a reservation.
2. The \$10 Reservation Fee per site is non-refundable.
3. Cancellation Fee of \$10 per site will be applied to all cancellations.
4. There will be a \$10 Change Fee per site that is non-refundable
5. A Change Fee will be applied to the following: changing sites, change of arrival or departure date.
6. All reservations will be accepted starting at 9:00 a.m. on the second Monday in January. Reservations one week and longer will be processed first. After the third week in January all other reservations will be processed in the order in which they are received. You will be notified by Email or Fax only within 15 business days as to whether or not the park is able to accommodate your request.
7. If successful and to guarantee your site, full payment of your reservation is required.
8. All reservations must be guaranteed. Upon acknowledgement that a site is available, the non-refundable Reservation Fees and full payment of reservation will be charged to a valid credit card (VISA or MasterCard) to guarantee the reservation.
9. If you are a 'No-Show', you will be charged the non-refundable Reservation Fee and two nights stay. Your site will be released as of 12 p.m. of the second day of the reservation, thereby terminating your reservation.
10. 'No-Show': If you do not arrive at the campground by 12 p.m. on the second day of your stay, and if you have not contacted the park to inform them of your late arrival, you will be deemed a 'No-Show'.
11. If a reservation is cancelled, with a minimum of 48 hours notice prior to 11 a.m. on the first day of arrival, a refund of Camping Fees will be issued less the \$10 per site non-refundable Reservation Fee and the \$10 per site Cancellation Fee. The Camping Fees can only be refunded to the credit card used in the original transaction. No exceptions. If not cancelled within the allowable time frame then you must pay for 2 nights plus the \$10 per site Cancellation Fee and the \$10 per site Non-Refundable Reservation Fee.
12. Once in the campsite and you want to check out early, then you must contact the PARK OFFICE/PARK ENTRY before 11 a.m. with a minimum of 48 hours notice prior to departure for a refund of your remaining stay. If not cancelled within the allowable time frame you must pay for 2 nights stay plus the \$10 per site Change Fee.
13. Only one trailer is allowed per site. NO Exceptions!
14. Check out time is 11:00 a.m. (3 p.m. for golfers on the August long weekend).
15. Check in time is any time after 12:00 p.m.
16. The Seasonal Regional Park Passes are transferable between vehicles provided only one vehicle is in the park at a time. If both of your vehicles are in the park at the same time then you must have either TWO Seasonal Regional Park Passes or 1 Seasonal Regional Park Pass and 1 day pass (for each day of your stay).
17. The Regional Park has the right to change your site at anytime without prior notice.

MONTHLY CAMPING POLICIES

1. The \$10 per site Reservation fee per site is non-refundable.
2. There will be a \$10 per site Change fee that is non-refundable.
3. Cancellation Fee of \$10 per site will be applied to all cancellations.
4. A Change fee will be applied to the following: changing sites, change of arrival or departure date.
5. All reservations will be accepted starting at 9:00 a.m. on the second Monday in January. Reservations one week and longer will be processed first. After the third week in January all other reservations will be processed in the order in which they are received. You will be notified by E-mail or Fax only within 15 business days as to whether or not the park is able to accommodate your request.
6. If successful and to guarantee your site, payment of the non-refundable Reservation Fee of \$10 per site and one month Camping Fee is required.
7. All Reservations must be guaranteed. Upon acknowledgement that a site is available, the non-refundable Reservation Fees and one month Camping Fees are charged to a valid credit card (VISA or MasterCard) to guarantee the reservation. The next month must be paid upon arrival at the park. For each consecutive month payment is due the first day of the previous month.
Example:
January 3rd booked June, July, and August and paid for June
Upon Arrival on June 1st you pay for July
On July 1st you pay for August
8. When booking 1 month, the 48 hours cancellation policy does not apply to the first month but does to consecutive months. If cancelling the first month, the payment of one month plus the \$10 per site non-refundable Reservation Fee will not be refunded.
9. If you are a 'No-Show', you will be charged the non-refundable Reservation Fee and one month Camping Fee. Your site will be released as of 12 p.m. on the second day of the reservation, thereby terminating your Reservation.
10. 'No-Show': If you do not arrive at the campground by 12 p.m. on the second day of your stay, and if you have not contacted the park to inform them of your late arrival, you will be deemed a 'No-Show'.

In the event of a conflict of a reservation, the park will use its best efforts to provide the camper with a campsite with equal services. If the service cannot be provided then the park will adjust the cost based on the overflow rate. No refunds will be issued unless a regular site or an overflow site is not available.